



PR/118091 | Accounting Senior Specialist

Job Information

Recruiter[JAC Recruitment UK](#)**Job ID**

1548411

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

United Kingdom

Salary

Negotiable, based on experience

Refreshed

July 8th, 2025 16:39

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

We are seeking an all-round flexible team player who is looking to work within an accounting role.

The role involves providing daily accounting entries, preparing monthly consolidated financial statements, analysing financial performance, supporting tax declaration work, ensuring compliance with J-SOX requirements.

Salary:

£38,000 per annum dependent on experience. Performance related bonus.

Benefits:

Discretionary annual performance-related bonus, medical insurance, dental insurance, company pension, generous annual health check-up scheme.

Job Type:
Full Time, permanent

Hours of Work:
7 hours per day between 09.00 to 17.00 Monday to Friday with one hour for lunch. Additional hours as required by the needs of the business. Overtime payable.

Duties and Responsibilities include:

- Work for Consolidation team in Accounting Department that covers accounting related work for group companies, group consolidation, tax, and some internal control especially under J-SOX.
- For accounting related work for group companies, providing daily accounting booking entries through checking the appropriateness of each transaction and evidence, like checking accounts receivable, payments, personal expenses, and any other expenses/incomes.
- For group consolidation, work with colleagues to make monthly consolidated financial statements and to analyse financial performance through comparing with budget, forecast, and previous figures or communicating with business group or group companies.
- For tax, support managers and colleagues for any kind of tax declaration work or correspondence to requests from headquarter in terms of relationship with the above consolidation work.
- Ensuring J-SOX requirement and internal control management such as accounting booking procedure, double-checking process in preparation of financial statements or reports, and so on
- Assisting the other managers, tax, standalone, in same department for statutory purpose, group reporting, group management purposes
- Preparing journal entries properly for delegated areas and/or amounts
- Supporting the day-to-day running of the accounting functions and ad hoc requirements
- Checking journal entries that are parked by other than Accounting Department
- Checking accounts receivable and payments
- Supporting to check personal expenses for example ensuring correct evidence is provided

Skills and Experience:

- Adequate knowledge and experience in accounting work, for example, AAT
- Demonstrable knowledge of accounting treatments (UK GAAP and IFRS)
- SAP experience – advantageous
- Open mindset to use any kind of accounting system
- Strong Excel skills
- Proficient in the use of MS Office
- Ability to work with a high level of accuracy and meet tight deadlines whilst managing conflicting priorities
- Excellent accuracy and attention to detail
- Taking responsibility for solving problems
- Proactive and can-do approach
- High attention to detail and accuracy
- Accurate and proven numerical skills
- Ability to work in a cross-cultural environment

#LI-JACUK #EY

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Company Description