



PR/159233 | Assistant Sales Operations Manager (FMCG)

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1548185

Industry

Retail

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

July 8th, 2025 16:37

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

A leading household FMCG brand is looking for an Assistant Sales Operation Manager to assist in managing daily operation, ensuring efficiency and quality of executions within Modern Trade Channel. This position will be based at Petaling Jaya.

Key Responsibilities:

- Liaise with Smollan in developing and implementing operational plans and strategies.
- Oversee Smollan daily operations, ensuring they align with business goals and maintain efficiency
- Analyse internal processes, identify areas for improvement, and propose solutions
- Coordinate with other departments (KA, Mkt & distributor) to ensure smooth operations and resolve issues.

- Supervise Smollan, ensuring they are performing duties efficiently, providing training and delivering feedback
- Monitor and report on KPIs and present findings to the team
- Assist with merchandising initiatives, product placement and retail performance.

Requirements:

- Willing to travel frequent to visit outlets (70% travelling time)
- At least 3 - 5 year(s) of working experience in the related field, preferably in FMCG.
- Good command of English and Bahasa Melayu (Mandarin is an added advantage)
- Strong organizational, communication, problem-solving and analytical abilities.
- Knowledge of operational process in the FMCG industry
- Ability to use data analysis tools and software

#LI-JACMY

#stateKL

#countrymalaysia

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Company Description