



PR/159216 | ACCOUNTING EXECUTIVE

Job Information

Recruiter[JAC Recruitment Malaysia](#)**Job ID**

1548170

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

July 8th, 2025 16:36

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Overview

A company in the steel materials processing industry is hiring for an Accounting Officer position. As part of a global network, this organization plays a key role in supplying secondary raw materials to stainless steel manufacturers. With a newly launched facility in Johor, the company offers a dynamic and international work environment focused on sustainability and operational excellence.

Job Description

- Perform regular reconciliations of balance sheet accounts and resolve discrepancies.
- Support external audits by preparing documentation and addressing inquiries.
- Ensure timely capture and payment of accounts payable in coordination with the backoffice team.
- Monitor accounts receivable and collaborate with logistics and sales support for timely invoicing.
- Assist in month-end closing activities and ensure deadlines are met.

- Oversee daily cash balances and maintain sufficient cash flow for operations.

Qualifications

- Degree in Accounting, Finance, or a related field.
- Minimum of 3 years' experience, preferably in manufacturing industry.
- Proficiency in major accounting software, ERP systems, and Microsoft Office 365.
- Experience with Microsoft Navision is a distinct advantage.
- Strong analytical skills and attention to detail, especially under time pressure.
- Independent and reliable, with a collaborative team spirit.
- Experience in Hedging is desirable.

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Company Description