



PR/159190 | STORE SUPERVISOR

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1548147

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

August 6th, 2025 09:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

JOB RESPONSIBILITIES

- To lead a team of store workers and monitor stock of inventory and manage stock balance accurately.
- In charge of store housekeeping and layout management.
- To perform stock related duties like updating stock card on time, picking, packing, labelling and delivering goods.
- To ensure on-time deliveries.
- To keep track expiry dates on the labels and identify expired consumables.
- To implement FIFO method for stock in and out for deliveries.
- To ensure organized stock movement and inventory allocation in store.
- To verify the stock cards at the end of each month.

JOB REQUIREMENTS

- Possesses Diploma or Skills Certificate in Store / Warehouse Management, Logistics or equivalent.
- Have 3-5 years of experience in managing store as well as monitoring stock movement & inventory.
- Ability to lead store workers and assign instruction to drivers.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.my/privacy-policy>
Terms and Conditions Link: <https://www.jac-recruitment.my/terms-of-use>

Company Description