



マレーシアの求人なら  
JAC Recruitment Malaysia

## PR/159139 | Assistant Finance Manager

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1548120

**Industry**

Civil Engineering and Construction

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

November 26th, 2025 04:00

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

None

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### COMPANY OVERVIEW

A well established property developer company looking for Assistant Finance Manager.

#### JOB RESPONSIBILITIES:

- Preparing financial statements and ensure proper maintenance of cash controls, accounts payable, accounts receivable and general ledger including monthly closing.
- Preparing quarterly forecast and annual budgets.
- Develop and implement financial and operational procedures to enhance business unit efficiency.
- Preparing monthly financial analysis and management reports for submission to Group Accounts.
- Ensure timely and accurate monthly account closing.

- Handle correspondence with contractors, consultants, creditors and relevant authorities.
- Liaising with bankers, solicitors, auditors, tax agents, custom officers and relevant authorities.
- Performing tax computations for assigned companies.

JOB REQUIREMENTS:

- Degree in Finance Accounting or a recognised professional accountancy qualifications.
- Min 5 to 7 years of experience in finance and accounting functions preferably in the property development industry.
- Good understanding of statutory requirements and industry practices.

#LI-JACMY

##stateKualaLumpur

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