



## PR/158557 | QHSE Assistant Manager

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1548047

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

August 20th, 2025 09:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**Responsibilities**

- Ensure the quality assurance team carry out quality assessment measures of all the products ready to be shipped and incoming raw materials
- Take a thorough look at the plans, specifications, and blueprints to understand the product requirements
- Reject all the incoming raw materials fail to meet quality expectations and report the issue to the related PIC
- Resolving quality-related issues adhering to deadlines
- Prepare documentation of the inspection process, which includes detailed reports and performance records
- Recommend improvement measures to the production process to ensure quality control standards
- Guide the production team about the quality control issues to enhance the quality of the product
- Providing training to the quality assurance team
- Design an efficient design protocol that can be used across all domain
- Monitor customer satisfaction levels
- Monitor the production phase at various levels
- To comply and enforce the compliances of the available SOP/ ISO 9001/ ISO 14001 & etc.
- To ensure the internal and external audit successfully
- To ensure documentation of the required recording, reporting and filling.
- Health, Safety, and Environment
- Supporting the development of safety policies and programs.

- Interact with local authorities and client to ensure compliances with various legal and other requirements.
- Provide new-employee health and safety orientations and develop materials for these presentations.
- Plan, propose, produce, implement, enforce and review the HSE (Health, Safety, and Environment) system for the manufacturing plant so as to ensure a safe and healthy environment.
- Ensure that the hazards, unsafe act, and unsafe conditions are highlighted and rectified.
- Investigate and review any accidents, near miss, dangerous occurrence or occupational disease and report to DOSH in accordance to OSH latest Regulation.
- Collect, analyze and maintain records of any amendments or new laws/regulations in relation to HSE and advise management of any action or measure to be taken as well as communicating this information to all employees.
- Be the point of contact with regulating bodies such as DOSH, DOE and BOMBA.
- Deliver all HSE education and training & Conduct Emergency Response Program Training.
- Monthly update the Personal Protective Equipment (PPE) stock list, raise purchase request for PPE procurement, ensure adequate PPE at workplace.
- To promote safety awareness to all employees, and the responsibilities of all employees towards safety.
- Conduct safety health and environmental training to increase the awareness of personnel.
- Conduct accident/incident investigation and work with management to prepare comprehensive recommendation active to eliminate or minimize future recurrences.
- Daily safety line walks by patrolling the work site to identified hazards and unsafe practice and/or condition.
- Conduct audits at hazardous waste sites or industrial sites or participate in hazardous waste site investigations.
- To ensure the internal and external audit successfully
- Ensuring that all security, safety and health aspects including its rules & regulations are well enforced and adhered to at all times;

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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## Company Description