



## PR/158105 | Senior Accounts

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1548005

**Industry**

Audit, Tax Accounting

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

December 10th, 2025 08:00

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

None

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### ABOUT THE JOB

You will be responsible for supporting the full set of accounts and bookkeeping for different client portfolios, ensuring the accuracy of accounting transactions.

#### JOB RESPONSIBILITIES

- Responsible for bookkeeping, journal entry, payment processing for assigned portfolio(s).
- Responsible for full set accounting
- Ensure accuracy of accounting transaction.
- Perform month end and year end closing.
- Ensure accounting record complied with accounting standards and fulfil audit requirements.

## JOB REQUIREMENTS

- Candidate must possess at least Diploma in Accounting.
- Minimum 5 years' experience in accounting field.
- Experience in handling account in diverse industry are highly preferred
- Able of communicate fluently in English, Bahasa, and Mandarin

## BENEFITS

- Hybrid working arrangement
- Career growth opportunity
- Convenient office location

#LI-JACMY  
#StateKL

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Company Description