



## PR/157501 | Accounts Assistant Manager

### Job Information

**Recruiter**
[JAC Recruitment Malaysia](#)
**Job ID**

1547985

**Industry**

Other (Trade)

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

July 8th, 2025 16:30

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**JOB RESPONSIBILITIES**

- Involve in preparing of the forecasting and budgeting and managing internal control on SOX compliance
- Managing Account receivable, payable and inventory function team
- Improve accounting systems and procedures and initiate corrective actions
- Establishing and enforcing proper accounting methods, policies and principles
- Undertake any other ad-hoc duties assigned by the management from time-to-time and overseeing the daily operation of the accounting department

**JOB REQUIREMENTS**

- Bachelor's Degree, Professional Certificate in Accountancy or equivalent
- Good communication, excellent analytical and problem-solving skills
- Proven knowledge of accounting principles, practices, standards, law and regulation
- Able to work independently, meet tight deadlines and work under pressure
- Advanced computer skills on MS Office and SAP knowledge or similar ERP system
- Candidates with an audit background experience will be added advantage

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## Company Description