



## PR/086794 | Japanese-English Bilingual Controller

### Job Information

**Recruiter**[JAC Recruitment USA](#)**Job ID**

1547926

**Industry**

Chemical, Raw Materials

**Job Type**

Permanent Full-time

**Location**

United States

**Salary**

Negotiable, based on experience

**Refreshed**

July 8th, 2025 16:03

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### COMPANY OVERVIEW

Our client of Japanese manufacturer is seeking a Japanese-English Bilingual Controller.

#### JOB SUMMARY

- Oversee all financial and tax operations, including accounting, budgeting, financial reporting and tax return. This role requires a logical and strategic thinker, and a deep understanding of financial and tax regulations and practices in U.S.

#### RESPONSIBILITIES

- Manage and oversee the daily operations in accounting, financial and tax area, including accounts payable/receivable, general ledger, payroll. Prepare and present accurate financial statements and reports to President in U.S. and CFO in Japan. Develop and implement financial policies and procedures to ensure compliance with regulatory requirements.

- Conduct the followings:

- FP&A to support business decisions.

- Coordinate audits and ensure timely completion of audit processes.

- Monitor and manage cash flow.

- Collaborate with other group companies' members in PRC and Japan to support overall business objectives.

## REQUIREMENTS

- Bachelor's degree in Accounting, Finance, or a related field (CPA preferred)
- Minimum of 3 years of financial management role.
- Strong knowledge of US GAAP, financial and tax regulations.
- Excellent analytical, organizational, and communication skills.
- Proficiency in accounting and payroll software (SAGE preferred) and Microsoft Office 365.
- Ability to work independently and as part of a team in U.S., PRC and Japan.
- American/English: Native (Japanese: Business and/or Mandarin: Business, preferred)

## SALARY & Benefits

USD \$85K - \$120K (DOE) + Performance based bonus

Health, dental, and vision insurance.

Retirement plan (401K) with company match.

Paid time off and holidays.

## OTHERS

Work location: Cleveland/ Northeast Ohio, Ohio (Areas within commuting distance to these cities.) \*Hybrid

#LI-JACUS #LI-US #countryUS

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## Company Description