



PR/086704 | Inside Sales Rep (Chinese Bilingual)

Job Information

Recruiter[JAC Recruitment USA](#)**Job ID**

1547874

Industry

Restaurant, Food Service

Job Type

Permanent Full-time

Location

United States

Salary

Negotiable, based on experience

Refreshed

July 8th, 2025 16:02

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

POSITION SUMMARY

A Japanese food trading corporation is seeking an Inside Sales Rep to handle outbound calls, generate sales, manage customer accounts, negotiate, and interface with customers. The role involves understanding customer needs and maintaining business relationships.

RESPONSIBILITIES

- Provide outstanding customer service by greeting and assisting customers, and maintaining product knowledge.
- Contact existing customers to sell product lines, offer value-added services, and maintain customer information.
- Stay updated on new products, recommend alternatives for out-of-stock items, and maintain professionalism.
- Provide product information, including pricing, delivery, inventory, and back-order availability to customers.
- Negotiate and establish sales quotes based on product volume and market conditions to offer competitive pricing.

QUALIFICATIONS

- **Bilingual proficiency in Chinese and English required.**
- Bachelor's degree in Business, Marketing, or a related field.
- Minimum of 1-2 years of sales or office experience, preferably in the food trading industry.
- Proficiency in Microsoft applications (Word, Excel, Access, PowerPoint).
- Strong communication and conversation skills.
- Ability to work cooperatively as part of a team.
- Strong organizational and prioritization skills to manage multiple tasks under time constraints.

BASE SALARY USD21.71-26.00/Hr (DOE)

LOCATION Carlstadt, NJ

#LI-JACUS #LI-US #countryUS

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.us/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.us/terms-of-use>

Company Description