

**MichaelPage**

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## PMO

## PMO - Tokyo Tech

## Job Information

**Recruiter**

Michael Page

**Job ID**

1546917

**Industry**

Internet, Web Services

**Job Type**

Temporary

**Location**

Tokyo - 23 Wards

**Salary**

Negotiable, based on experience

**Refreshed**

July 7th, 2025 20:17

## General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

High-School

**Visa Status**

Permission to work in Japan required

## Job Description

Lead end-to-end projects with global brands at a top digital production agency.

Drive delivery excellence while working in a bilingual, flexible environment.

**Client Details**

One of Japan's largest e-commerce and tech companies, offering a wide range of online services to millions of users. Known for innovation, scale, and a fast-paced environment that drives digital growth

**Description**

- General PMO work
- Planning, progress management
- Compiling materials, planning, and schedule creation
- Facilitation in Japanese and English

**Job Offer**

- Competitive salary
- Hybrid work
- Work with cutting-edge technology
- Multinational work environment

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Tom Emms on +81 3 6402 1596.

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## Required Skills

- 5+ years of PMO leader experience in development projects (10+ years preferred)
  - Native-level Japanese, business-level English (TOEIC 800+)
  - Strong skills in planning, scheduling, facilitation, and creating project materials
  - Fluent in Japanese
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## Company Description

### PMO Opportunity - Tokyo Tech Business

Join a leading tech-driven company to support their finance development team. looking for a PMO to plan, manage, and facilitate multiple projects, ensuring smooth execution and stakeholder alignment.

#### Requirements:

5+ years of PMO leader experience in development projects (10+ years preferred)

Fluent level Japanese, business-level English (TOEIC 800+)

Strong skills in planning, scheduling, facilitation, and creating project materials

#### Benefits:

Competitive salary

Hybrid work

Cutting-edge technology environment

Multinational work culture