

MichaelPage

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Operations VP at Brokerage Firm

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Job Information

Recruiter
[Michael Page](#)
Job ID

1545720

Industry

Securities

Company Type

Large Company (more than 300 employees) - International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience

Refreshed

June 26th, 2025 10:17

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

- Recording trades for the broker-dealer entity involving both domestic and international markets on behalf of Japanese clients and counterparties.
- Verifying client and broker confirmations against front office records and resolving any mismatches.
- Settlement
- Collaborating closely with front office teams as well as with clients, to support the roll-out of new business initiatives.

Client Details

Our client is a major gaishikei financial services institution with a long-standing presence in Japan.

Description

- This role is part of the Global Markets and Operations team for the broker dealer entity.
- Recording and allocating trades for the broker-dealer entity involving both domestic and international markets on behalf of Japanese clients and counterparties.
- Verifying client and broker confirmations against front office records and resolving any mismatches.
- Coordinating with local and international settlement teams to ensure timely and accurate settlement processes.
- Collaborating closely with front office teams in Japan and APAC region, as well as with clients, to support the rollout of new business initiatives.
- Maintaining the accuracy of regulatory disclosures and official ledgers, including updates to Prop/Agency indicators and other JSDA-related filings.

Job Offer

- Clear career path
- Hybrid work
- Stable bonuses

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Nina Miyamasu on +81366276065.

Required Skills

Must have:

- Minimum 5 years' operations experience in the financial services industry
- Fluency in Japanese and English
- Solid knowledge on regulatory and risk-related matters
- Strong ability to manage time and organize tasks by importance
- Proficiency in Excel (e.g., pivot tables, vlookup, and fundamental formulas)

Nice to have:

- 2+ years' people management experience
- JSDA Chief Control Manager

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