



PR/086794 | Japanese-English Bilingual Controller

Job Information

Recruiter[JAC Recruitment USA](#)**Job ID**

1545419

Industry

Chemical, Raw Materials

Job Type

Permanent Full-time

Location

United States

Salary

Negotiable, based on experience

Refreshed

June 24th, 2025 10:35

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY OVERVIEW

Our client of Japanese manufacturer is seeking a Japanese-English Bilingual Controller.

JOB SUMMARY

- Oversee all financial and tax operations, including accounting, budgeting, financial reporting and tax return. This role requires a logical and strategic thinker, and a deep understanding of financial and tax regulations and practices in U.S.

RESPONSIBILITIES

- Manage and oversee the daily operations in accounting, financial and tax area, including accounts payable/receivable, general ledger, payroll. Prepare and present accurate financial statements and reports to President in U.S. and CFO in Japan. Develop and implement financial policies and procedures to ensure compliance with regulatory requirements.

- Conduct the followings:

- FP&A to support business decisions.

- Coordinate audits and ensure timely completion of audit processes.

- Monitor and manage cash flow.

- Collaborate with other group companies' members in PRC and Japan to support overall business objectives.

REQUIREMENTS

- Bachelor's degree in Accounting, Finance, or a related field (CPA preferred)
- Minimum of 3 years of financial management role.
- Strong knowledge of US GAAP, financial and tax regulations.
- Excellent analytical, organizational, and communication skills.
- Proficiency in accounting and payroll software (SAGE preferred) and Microsoft Office 365.
- Ability to work independently and as part of a team in U.S., PRC and Japan.
- American/English: Native (Japanese: Business and/or Mandarin: Business, preferred)

SALARY & Benefits

USD \$85K - \$120K (DOE) + Performance based bonus

Health, dental, and vision insurance.

Retirement plan (401K) with company match.

Paid time off and holidays.

OTHERS

Work location: Cleveland/ Northeast Ohio, Ohio (Areas within commuting distance to these cities.) *Hybrid

#LI-JACUS #LI-US #countryUS

Company Description