



JAC Recruitment

We are recruitment specialists around the globe

India



PR/109066 | Senior Manager or Manger-HR

Job Information

Recruiter[JAC Recruitment India](#)**Job ID**

1545386

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

June 24th, 2025 10:30

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position: Senior Manager or Manger-HR**Looking for candidate who is 40-48 years old and minimum 10 years of experience****Qualification: MBA/PGDM****Company details:** Looking for candidate for Japanese trading company.**Job purpose:**

Responsible for Overseeing Manpower Planning & Budgeting, and hiring, pay role management, and attendance management. Strong leadership.

Culture Building and Employee Engagement

HR Policies and compliance

Key Responsibilities:

Develop and improve work circumstances.

Oversee HR management systems and HR Policy

Create and manage employee engagement programs

Develop, update, and enforce HR policies and procedures.

Manpower Planning & Budgeting, and hiring

Pay role management, and attendance management.
Culture Building and Employee Engagement
Manage employee relations, including conflict resolution and policy guidance.
Collaborate with senior management on organizational development.

Required Skills & Qualifications:

Bachelor's degree/master's degree with more than 10years of HR management experience.
Strong knowledge of HR practices.
Strong leadership
Any experience in working for Japanese companies

Company Description