



PR/108976 | Senior Executive- HRD

Job Information

Recruiter

[JAC Recruitment India](#)

Job ID

1545384

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

June 24th, 2025 10:30

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Roles And Responsibilities: -

- Responsible for all legal return.
- Can manage the documents for Internal & External audits.
- Can instruct the subordinates & manage the work.
- Legal register management.
- Can make PPT & Data analysis.
- Can make new policy & revise the existing if required.

- Can do Welfare activity.
- Responsible for Plant safety.
- Can manage teams & cooperate with other departments.
- Have experience of EMS & IATF audit.
- Challenge spirit & can manage work in pressure situation.
- Legal compliances knowledge.

Company Description