



## Senior IT Business Analyst

### Job Information

**Recruiter**

iWill Capital G.K.

**Hiring Company**

Our client is an European financial services company

**Job ID**

1545314

**Industry**

Insurance

**Company Type**

Large Company (more than 300 employees) - International Company

**Non-Japanese Ratio**

About half Japanese

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

8 million yen ~ 10 million yen

**Refreshed**

July 21st, 2025 12:00

### General Requirements

**Minimum Experience Level**

Over 6 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

As a Lead Business Analyst, you will play a critical role in driving cross-team collaboration, ensuring business requirements align with strategic product vision and delivery milestones. You will lead requirement elicitation, backlog management, and production validation while proactively identifying and addressing gaps between expected and actual service performance. Additionally, you will mentor junior analysts, promote process improvements, and work closely with stakeholders to drive best practices across multiple teams while contributing to testing and incident troubleshooting efforts.

#### Key Accountabilities

## Requirement Management & Strategic Alignment

1. Decide the approach and plan for requirement definition
2. Lead requirement discussions, ensuring alignment with business objectives and IT strategy.
3. Decompose and structure complex business requirements into detailed, user-centric stories.
4. Define and track key performance indicators (KPIs) that measure product success.
5. Ensure requirements align with regulatory, security, and governance standards.
6. Critically evaluate and refine business requirements to enhance efficiency and customer experience.

## Stakeholder Engagement

1. Partner with Product Owners and engineering teams to drive backlog prioritization and planning.
2. Facilitate cross-functional stakeholder discussions and workshops to refine requirements.
3. Identify, manage, and resolve cross-team dependencies to ensure seamless collaboration across departments
4. Act as a bridge between business and technical teams, ensuring successful implementation.
5. Mentor and guide junior analysts, fostering best practices in business analysis.

## Validation, quality assurance & Production Support

1. Ensure business requirements are thoroughly validated in production releases, proactively minimizing service disruptions.
2. Proactively identify service performance gaps and drive solutions.
3. Lead root cause analysis (RCA) for incidents, ensuring continuous improvement.
4. Collaborate with IT, operations, and QA teams to ensure smooth deployment and incident resolution.
5. Work with governance teams to enforce compliance with IT security, risk, and operational standards.

## Process Improvement & Governance Compliance

1. Drive standardization of business processes and best practices across teams and departments.
2. Identify and implement process improvement initiatives to enhance business efficiency.
3. Advocate for best practices for backlog management, user story writing and continuous improvement within the organization.
4. Ensure adherence to IT governance policies, security, and compliance standards.

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## Required Skills

- Experience in leading requirement discussions and managing dependencies across teams.
- Strategic Thinking & Decision Making
- Ensure business requirements align with overall product vision and business strategy.
- Ownership & Accountability
- Take the lead in requirement management and backlog grooming.
- Cross-Functional Leadership
- Drive collaboration across multiple teams and departments.
- Mentorship & Thought Leadership
- Coach and mentor junior analysts, fostering best practices and professional growth.
- Continuous Improvement Mindset
- Identify areas for optimization and business efficiency.
- Strong understanding of IT product delivery processes and vendor management.
- Proven expertise in Agile (Scrum/Kanban) methodologies for backlog management and requirement refinement.

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## Company Description