

MichaelPage

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Accountant in a friendly environment with good WLB

Accountant

Job Information

Recruiter
[Michael Page](#)
Job ID

1545240

Industry

Retail

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

6 million yen ~ 8.5 million yen

Refreshed

June 22nd, 2025 17:00

General Requirements

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Join a leading company in the retail industry as an Accountant and play a key role in managing financial operations. Based in Tokyo, this role offers the opportunity to contribute to the success of a well-established organization.

Client Details

The employer is a well-known, medium-sized company in the retail industry with a strong reputation for providing quality products and services. The organization values precision and efficiency in its accounting and finance functions, fostering a professional and supportive work environment.

Description

- Manage petty cash and handle bank payment requests efficiently.
- Prepare and process accounts receivables, ensuring accuracy and timeliness.
- Create month-end and year-end closings, including general ledger entries.
- Compile and review the month-end balance sheet for accuracy and compliance.
- Support the preparation of tax reports.
- Assist in ensuring compliance with financial accounting standards and regulations.
- Collaborate with internal teams to improve accounting processes and reporting systems.

Job Offer

- Competitive annual salary ranging from 6.000.000 JPY to 8.500.000 JPY.
- Performance-based bonus to reward your contributions.
- Comprehensive insurance coverage and a robust retirement plan.
- Opportunities for professional growth within the retail industry.
- Work in a supportive and professional environment in Tokyo.

Take the next step in your career and apply for this exciting Accountant role in Tokyo today!

Page Group Japan is acting as an Employment Agency in relation to this vacancy.

Required Skills

A successful Accountant should have:

- Proficiency in English (business level) and Japanese(fluent) for effective communication.
 - Familiarity with petty cash management and bank payment processes.
 - Experience in accounts receivables and general ledger preparation.
 - Knowledge of month-end balance sheet compilation.
 - A certification such as Nissho Boki 2 or a similar qualification.
 - A meticulous approach to financial accounting and reporting tasks.
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Company Description

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