



Desktop Support Engineer_Mich, Location: Ota city, Gunma ken [Exclusive job](#)

HOT IT SUPPORT job opportunity in Gunma!

Job Information

Hiring Company

BiOS, Inc.

Job ID

1544882

Industry

System Integration

Job Type

Contract

Location

Gunma Prefecture, Ota-shi

Salary

Negotiable, based on experience

Refreshed

October 14th, 2025 03:00

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

Native

Minimum Education Level

High-School

Visa Status

Permission to work in Japan required

Job Description

User support in Japanese and English

PC Kitting and delivery of to users

On-site support for requests received by the global helpdesk

Provide remote support for users (Sales Staff) who works out side office environment.

Local hands-and-eyes support for network and server equipment based on instructions from the global team.

Asset management and Audit support for IT assets

Document creation and user manual translation provided by the headquarters

Language:

Daily Conversation Level English Skills (TOEIC 700 or above)

Native Level Japanese Skills (reading, writing and speaking)

Work Hours:

Mon ~ Fri, 9:00 to 18:00

Salary:

Up to 350,000 Yen/month (based on skills and experience)

Required Skills

1 years or above IT experience. Excellent soft skills for communication with others.

Experiences in installation and configuration of Windows OS in enterprise environment, as well as the support experience and knowledge of MS Office.

Experiences in installation and configuration of iOS and Android terminal.

Basic knowledge of LAN/WAN (Ethernet ・ TCP/IT etc.), IP telephony and related experience.

Helpdesk, user support technician experience with PC hardware or software support experience.

Effective communication skills via phone and email (both in Japanese and in English)

Company Description