



PR/109423 | Asst Draftsman Civil

Job Information

Recruiter[JAC Recruitment India](#)**Job ID**

1544804

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

June 17th, 2025 10:25

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Assistant Civil Draftsman**Job Summary:**

We are seeking a highly skilled and detail-oriented Civil Draftsman to join our construction team. The ideal candidate will have experience in civil engineering drafting and design, with a strong understanding of construction methodologies, engineering principles, and industry standards. The Civil Draftsman will be responsible for creating accurate and detailed technical drawings and plans for civil engineering projects, including roads, bridges, drainage systems, and other infrastructure projects.

Key Responsibilities:**Drafting and Design:**

Prepare detailed technical drawings and plans using computer-aided design (CAD) software such as AutoCAD, Civil 3D, and Revit.

Develop and review civil engineering plans, profiles, cross-sections, and detailed drawings for construction projects.

Ensure all drawings comply with local, state, and federal regulations and standards.

Collaboration:

Work closely with civil engineers, architects, and other team members to develop and refine design concepts.

Participate in project meetings to discuss design requirements, modifications, and progress.

Coordinate with construction teams to ensure accurate implementation of designs.

Documentation:

Maintain and organize project files, including all drawings, specifications, and revisions.

Prepare and update project documentation, such as bill of quantities (BOQ), material lists, and construction schedules.

Site Visits:

Conduct site visits to gather data and measurements for project designs.

Inspect completed projects to ensure they meet design specifications and quality standards.

Qualifications:

Education:

Bachelor's degree in civil engineering, Drafting, or a related field.

Relevant certifications in drafting or CAD software are a plus.

Experience:

Minimum of 3 to 5 years of experience as a civil draftsman in the construction industry.

Proven experience with CAD software and other drafting tools.

Company Description