



PR/109420 | Sr. Executive / AM - Import / Export

Job Information

Recruiter

JAC Recruitment India

Job ID

1544802

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

June 17th, 2025 10:25

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Description:

Job Title: Sr. Executive/AM - Import/Export

Experience Range: Minimum 3 - 5 years of experience

Job Location: Chennai

Educational Qualification: Bachelor's or Master's degree in International Business, Supply Chain, Logistics or related fields.

Roles & Responsibilities:

- Manage & Oversee import & export activities, ensuring adherence to regulations (customs, DGFT, shipping, etc.)
- Handle complete documentation including Bill of Lading, Commercial Invoices, Packing Lists, Certificates of Origin,

- etc.
- Coordinate with freight forwarders, custom brokers, and regulatory bodies for timely clearance of goods.
- Ensure accurate record-keeping for audits and compliance purposes.

Company Description