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Trade Capture Specialist – Yen IRS Desk

Worldwide Brokerage Firm

Job Information

Hiring Company
BGC Shoken Kaisha Limited

Job ID
1544136

Industry
Securities

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
Negotiable, based on experience

Refreshed
July 15th, 2025 00:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Native

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Trade Capture Specialist – Yen IRS Desk
Location: Tokyo, Japan Company: BGC Shoken Kaisha Limited (U.S. Firm, Tokyo Branch)
Department: Yen Interest Rate Swaps (IRS)
Employment Type: Full-time

About BGC Partners
BGC Partners (NASDAQ: BGCP) is a leading global brokerage firm headquartered in London and New York. We provide integrated voice and electronic brokerage services to wholesale market participants across a wide range of financial products, including fixed income, rates, foreign exchange, equity derivatives, credit derivatives, futures, and structured products.

Role Overview
We are seeking a highly motivated and detail-oriented Trade Capture Specialist to join our newly launched Yen IRS desk in Tokyo. This is an exciting opportunity to be part of a dynamic and fast-growing team in one of the most active IRS markets globally. The ideal candidate will be bilingual in Japanese and English, with strong numerical skills and a keen interest in financial markets.

Key Responsibilities
• Accurately input and record brokerage trade deals into internal systems.
• Calculate deal prices and verify trade details using blotters.
• Liaise with clients to confirm trade details and resolve discrepancies.
• Collaborate closely with brokers and traders in a fast-paced trading floor environment.
• Monitor and record price quotes in a fast-paced open outcry trading environment, ensuring accurate capture and timely follow-up internally with brokers.

Required Skills

Qualifications and Skills
• Language Proficiency: Fluent in both Japanese and English (additional languages are a plus).
• Numerical Aptitude: Strong ability to perform basic financial math quickly and accurately.
• Attention to Detail: High level of accuracy in data entry and trade verification.
• Team Player: Demonstrated ability to work effectively in a collaborative team environment.
• Communication: Clear and professional verbal and written communication skills.
• Experience: Prior exposure to trading or brokerage environments is advantageous.
• Availability: Immediate availability is preferred.

What We Offer
• A unique opportunity to join a startup desk within a global financial institution.
• Exposure to a high-energy trading floor and real-time market activity.
• A collaborative and inclusive work culture.
• Full training will be provided.

Additional Information
All personal data collected will be treated with strict confidentiality and used solely for recruitment purposes. Only shortlisted candidates will be contacted.

Company Description