



## PR/159094 | Sales Executive (Project)

### Job Information

**Recruiter**[JAC Recruitment Malaysia](#)**Job ID**

1543449

**Industry**

Civil Engineering and Construction

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

June 3rd, 2025 10:50

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### Company and Job Overview

Our client is a prominent distributor and retailer of luxury home furnishings and accessories in Malaysia. They are now seeking for experienced Sales Executive/Business Development to drive their business growth.

#### Job Responsibilities

- Achieve sales target and key performance index set by the management
- Prepare product proposals for clients
- Prepare Quotation for customers
- Remain knowledgeable on products
- Giving advice and guidance on product selection by customers

- Customer's AR Aging for payment collection
- Monitor product orders and available stock to ensure timely supply to customers
- Respond quickly to customer's inquiries via email or mobile
- To assist in other ad hoc duties as assigned related to sales

#### Job Requirements

- Candidate must possess at least a diploma in any field.
- Required languages: English and Bahasa Malaysia.
- At least 2 years of working experience in the related field is required for this position.
- Excellent communication and presentation skills.
- Knowledge of MS Office, i.e., Excel, Word, and PowerPoint.
- Good working attitude, responsibility, and self-motivation in assisting customers and taking initiative.
- Willing to travel outstation when needed.
- Able to start work immediately or within short notice is an added advantage.

Interested applicants, feel free to click [APPLY NOW](#).  
#LI-JACMY

---

#### Company Description