



PR/159094 | Sales Executive (Project)

Job Information

Recruiter[JAC Recruitment Malaysia](#)**Job ID**

1543449

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

June 17th, 2025 13:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

Our client is a prominent distributor and retailer of luxury home furnishings and accessories in Malaysia. They are now seeking for experienced Sales Executive/Business Development to drive their business growth.

Job Responsibilities

- Achieve sales target and key performance index set by the management
- Prepare product proposals for clients
- Prepare Quotation for customers
- Remain knowledgeable on products
- Giving advice and guidance on product selection by customers

- Customer's AR Aging for payment collection
- Monitor product orders and available stock to ensure timely supply to customers
- Respond quickly to customer's inquiries via email or mobile
- To assist in other ad hoc duties as assigned related to sales

Job Requirements

- Candidate must possess at least a diploma in any field.
- Required languages: English and Bahasa Malaysia.
- At least 2 years of working experience in the related field is required for this position.
- Excellent communication and presentation skills.
- Knowledge of MS Office, i.e., Excel, Word, and PowerPoint.
- Good working attitude, responsibility, and self-motivation in assisting customers and taking initiative.
- Willing to travel outstation when needed.
- Able to start work immediately or within short notice is an added advantage.

Interested applicants, feel free to click [APPLY NOW](#).
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Company Description