



## Financial Analyst

【外資製造/FP A/800万/安定した環境】での募集です。 管理会計のご経験...

### Job Information

**Recruiter**

JAC Recruitment Co., Ltd.

**Hiring Company**

【外資製造/FP A/800万/安定した環境】

**Job ID**

1542875

**Industry**

Automobile and Parts

**Company Type**

International Company

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

5 million yen ~ 8 million yen

**Work Hours**

09:00 ~ 18:00

**Holidays**

【有給休暇】有給休暇は入社時から付与されます 初年度 12日 1か月目から付与 【休日】完全週休二日制 土 日 祝日 GW 夏...

**Refreshed**

May 28th, 2025 15:06

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Native

**Minimum Education Level**

High-School

**Visa Status**

Permission to work in Japan required

### Job Description

【求人No NJB2301460】

■SUMMARY: To perform general accounting and controlling function maintain accounting records and perform other related duties in the Finance Department as supporting County Manager.

■ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.  
To lead the finance tasks and be a main partner to the country manager for financial matters

To reconcile bank accounts creditor statements and other records and take corrective action when necessary.  
 Payroll preparation including all necessary submissions/payments to governmental agencies.  
 To issue and analyze cost reports by cost centers including variance analysis  
 To prepare/supervise the creditors (local and foreign) payments.  
 To assist in the preparation of financial reports and cash flow projections  
 To ensure that the company's financial regulations are adhered to and that the relevant internal controls are in place to safeguard the company's financial assets.  
 To be an integral part in the preparation of the company's annual budget  
 Preparing statistics as required by government and other agencies  
 Responsibility for the on time preparation and filing of any tax forms VAT returns and any other statutory reports.  
 To work within the reporting deadlines of both the company and the group  
 To take part in projects and assignments which from time to time are assigned by the Asia Finance VP.  
 Preparing and posting journal entries for AR AP GL fixed assets in SAP  
 Ensure timely recording of financial transactions in accordance with the group closing schedule  
 BS account reconciliation  
 Cash management (Report daily cash balance Monthly cash forecast)  
 Review and entry employees' expense claims in compliance with group policy and local regulations  
 Other regulatory report preparation  
 Prepare external audit (Confirmation Reconcile GL and sub ledger)  
 Any other duties may be assigned by the country manager

【Reporting to】 Following the organization chart

---

## Required Skills

### ■EDUCATION and EXPERIENCE:

Bachelor's degree  
 Accounting qualification.  
 Experience with multinational companies.

### ■PROFESSIONAL COMPETENCIES:

3 to 5 years of accounting experience  
 Experience in multinational companies  
 Excellent communication skills both Japanese English  
 SAP experience required (MUST)

---

## Company Description

ご紹介時にご案内いたします