



PR/109269 | AM / DM - Purchase

Job Information

Recruiter

JAC Recruitment India

Job ID

1541930

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

May 20th, 2025 13:57

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

- Designation - Assistant Manager / Deputy Manager - Purchase
Location - Neemrana, Rajasthan

Job Description -

- Handle purchasing of required components from domestic and international supplier base
- Lead a team of buyers to ensure availability of parts / components as per the production plan
- Follow-up & co-ordinate for shipments with vendors, freight forwarders & CHA.
- Identify cost saving projects with the help of sourcing team and get those implemented with suppliers.
- Drive inventory reduction actions and improve Inventory Turns for the business by working closely with Purchase, Planning & Sourcing teams.
- Analyze inventory data and identify opportunities for improvement and drive required actions to reduce inventory.
- Work with planner / buyers to better manage stocking and usage of material and inventory.
- Manage the entire purchasing process, including sourcing, selecting, and negotiating with suppliers.
- Analyze market trends and maintain a thorough understanding of pricing and product availability.
- Develop and implement purchasing strategies and policies in collaboration with other departments.
- Monitor and evaluate supplier performance to ensure adherence to quality, delivery, and cost requirements.
- Maintain accurate records of purchases, pricing, and deliveries.
- Coordinate with internal stakeholders to identify and address any purchasing needs or issues.
- Review and approve purchase orders, ensuring compliance with company policies and procedures.

- Conduct periodic supplier evaluations and identify opportunities for cost savings and process improvements.
- Stay up to date with industry trends and best practices in purchasing and supply chain management.

Company Description