



Job Description

Designation - SCM Engineer Location - Neemrana / Rajasthan Job Description -

- Invoice and E way bill creation as per customer schedule.
- Knowledge of Maruti portal/Extranet.
- Truck Requirement planning and share with transporter.
- Timely arrangement of packing material like trolley, trays, boxes etc.
- · Dispatch plan updating with team for morning meeting.
- Truck loading & unloading.
- · Material Receiving, counting and verify according to PO.
- · GRN Creation, Issue and Challan creation for job work.
- Raw material Inventory Check and update the board.
- · Monthly Inventory check and prepared report.
- SAP, FIFO, 5S and Kaizen knowledge.
- · Meet cost, productivity, accuracy, and timelines targets.
- · Comply with Regulations and ISO, IATF, OHSAS requirements.
- Always regular patrolling/audits of the store's physical and practical condition to ensure.

Company Description