



PR/109215 | Accounts Executive - HQ

Job Information

Recruiter
[JAC Recruitment India](#)
Job ID

1541893

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

June 3rd, 2025 02:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Designation - Accounts Executive

Minimum Qualification required is CA Inter .
Job Location (Address): Head Office, Saket

Details

- Good Knowledge of accounts.
- Entry / Voucher Entry
- Knowledge of GST
- Able to make accounting vouchers & voucher entry to banks of accounts
- Should have computer knowledge & able to run various software accounting ERP Etc.

Company Description