



JAC Recruitment

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Indonesia

PR/122870 | Project Manager (General Contractor)

Job Information

Recruiter

JAC Recruitment Indonesia

Job ID

1541708

Industry

Real Estate Brokerage, Management

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

May 20th, 2025 13:16

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Responsibilities:

- Liaison with contractors and suppliers: main PIC to evaluate the proposals such as drawings and material recommendations from contractors and suppliers, support project management team to make recommendations to client.
- Adjust design conditions including coordination among specialist discipline requirements, review and check tender package before issuance of tenderers, collate shop drawing and materials with employer's requirements.
- Coordinate and review shop drawings, specifications, method of statement and samples, conduct quality assurance inspection at each phase of construction.
- Review cost estimation submitted by cost consultants, contractors and other relevant parties, study value engineering to fit to the client's budget, when necessary, monitor cost fluctuation arises from valuation orders.
- Monitor construction progress for project management team to approve shop drawing, method of statement and materials approval in a timely manner, review schedule submitted by contractors and suppliers and provide advice when necessary.
- Coordinate with permitting consultants to obtain timely permits as required.
- As a representative of the project management team, attend all necessary meetings with stakeholders, approve all necessary documents related to project management works.
- Any other duties assigned by the company

Requirements:

- Bachelor's degree in engineering, architecture, construction management or equivalent.

- +10 years of experience in project construction management in Indonesia, experienced in Japanese general contractors or sub-contractors and managed complex construction projects will be preferred.
 - Able to plan, schedule and oversee all phases of construction process, and manage project budgets, minimizing the costs.
 - Able to identify, assess and mitigate risks to the project's success.
 - Strong written and verbal communication skills and negotiation skills in English for liaising and dealing with client, consultants, contractors and suppliers for terms, resources and timelines etc.
 - Able to address unexpected issues that arise during the project and adapt quickly
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Company Description