



JAC Recruitment

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Indonesia

PR/122732 | Senior Fund Accountant

Job Information

Recruiter[JAC Recruitment Indonesia](#)**Job ID**

1541658

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

Bahamas

Salary

Negotiable, based on experience

Refreshed

June 17th, 2025 18:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Qualifications:

- Bachelor's Degree
- CPA, CA or ACCA designation, or pursuing same or similar
- Minimum of 5 years' experience in Accounting in the Financial Services Industry
- Strong Knowledge of IFRS, calculation of company net asset values and experience in preparing annual financial statements for auditors
- Strong comprehension of various investment securities and pricing methodologies
- Working knowledge of Microsoft Applications and other accounting software applications
- Ability to function under heavy work demands, multitask and consistently meet deadlines.

- Excellent written and oral communications skills; good interpersonal and organizational skills

Responsibilities (typically assigned to complex and high-risk funds):

- Review offering memorandum to become well-versed with investment fund particulars, such as standards for new net profits, highwater marks, listing requirements, material agreements with third parties, eligibility of investments and the like
- Record and ensure completeness of recording of all investment fund activity including cash, and trading activity, and any corporate actions related to the investment fund
- Perform analysis of investment fund portfolio and provide report on anomalies
- Review investment fund's compliance with investment objections and stated restrictions
- Communicate with investment managers and brokers regarding investment details, expense issues, and the like
- Complete and report final NAV reports in a timely manner
- Prepare draft audit reports and notes ensuring reconciliation to internal records
- Provide solutions for matters which may arise in relation to assigned investment funds and with respect to accounting and valuation of assets
- Follow up on pending items and bring the same to the attention of management
- Liaise with other professional persons, attorneys, investment managers, bankers, external auditors etc.
- Ensure certified accounting license is maintained and CPE hours are completed
- Support the company's anti-money laundering (AML) framework and work intra-department to maintain company's compliance to the AML framework such as with monitoring the investing activity of the fund
- Oversee work done by less senior staff members, including initial review of assigned NAV files
- Assist department leaders with department reports or other special projects for the department and/or Company
- Assist as requested with gathering information for the department for internal or external reporting
- Assist with technical training

Company Description