



## PR/094793 | Accountant (Junior Level)

### Job Information

**Recruiter**

JAC Recruitment Vietnam Co., Ltd

**Job ID**

1541487

**Industry**

Other (Trade)

**Job Type**

Permanent Full-time

**Location**

Vietnam

**Salary**

Negotiable, based on experience

**Refreshed**

June 3rd, 2025 09:01

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### Company and job overview

Our client is a trading company.

#### Job Responsibilities

- Issue a red invoice.
- Prepare VAT report, periodic internal reports as the request of Leaders.
- Explain data and provide records to tax, audit, and inspection agencies upon request.
- Statistics and synthesis, analysis of accounting data upon request.
- Other tasks assigned by the Leader.
- Classification and storage of accounting records according to regulations.

#### Job Requirements

- BA in accounting or finance.
- Experience using accounting software, especially FAST Software, is an advantage.
- Upper Intermediate Level in English(speaking/writing/reading) is the minimum necessary
- Good communication level in Japanese is an advantage
- Minimum experience 2 years.

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## Company Description