



PR/087028 | HR Manager (m / f / d)

#### Job Information

**Recruiter**

JAC Recruitment Germany

**Job ID**

1541319

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Germany

**Salary**

Negotiable, based on experience

**Refreshed**

May 20th, 2025 12:52

#### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

#### Job Description

**OVERVIEW**

A global telecommunication and radio technologies provider with advanced systems and solutions in a variety of product lines in diverse industries. Now expanding their business in Germany.

**KEY REQUIREMENTS:**

- Experience in human resource operations and management
- Business level in German and English communication skills
- Strongly knowledgeable in German labour law

**JOB RESPONSIBILITIES:**

- As a solo human resource manager in Germany, this position will be responsible for overall human resources matters by performing operational to disciplinary management
- Oversee the day-to-day operations of the human resources tasks
- Involve in staffing, recruitment, onboarding process, new employee orientation, training, employee engagement, employee benefits, performance evaluation, talent management, expatriate support, visa application process support, etc.
- Implement global policies and strategies in the Germany office
- Work closely with a human resource manager in UK as well as providing human resource guidance and advice
- Contact with federal agencies/government sectors if necessary

**JOB REQUIREMENTS:**

- Minimum 5 years of professional experience in human resources operations and management or a related role
- Experience in global or headquarters policies implementation
- Excellent communication and interpersonal skills
- Able to work independently and under less supervision

**BENEFITS:**

- Flexible working hours
- 25 days of annual leave
- Health insurance
- Laptop and mobile phone will be provided
- Hybrid work (1-2 days home office)

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Company Description