



PR/158674 | Senior HR Manager (Based in Bintulu)

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1540891

Industry

Other (Recruitment Services)

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

June 3rd, 2025 20:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Responsibilities:-

- **Comprehensive HR Management:** Oversee all HR functions including policy development, recruitment, compensation, training, performance management, employee engagement, and expatriate management.
- **HR Strategy Development:** Align HR strategies with business goals to enhance organizational performance.
- **Policy and Procedure Compliance:** Regularly review and enforce HR policies to ensure compliance with regulations and alignment with current practices.
- **Talent and Performance Management:** Develop retention and succession plans, manage performance evaluations, and ensure competitive compensation and benefits.
- **Employee Engagement and IT Management:** Drive employee engagement initiatives, handle complex HR issues, and manage non-industrial IT systems such as payroll and attendance.

Job Requirements:-

- Degree in Human Resources Management or Business Administration
- Has over 15 years of relevant experience in large MNCs, including 5 years in a managerial role within the manufacturing industry
- Possesses solid knowledge of labor laws and HR regulations, with experience in organizational development and corporate initiatives, and maintains high ethical standards and confidentiality.

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Company Description