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Malaysia



PR/158749 | Assistant Supply Chain Manager

Job Information

Recruiter[JAC Recruitment Malaysia](#)**Job ID**

1540869

Industry

Electric Power, Gas, Water

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

June 17th, 2025 02:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

An established OEM in Penang is seeking for Assistant Supply Chain Manager to oversee and coordinate all aspects of the purchasing and production planning processes, inventory management, shipping and logistics.

Job Responsibilities

- Coordinate, plan, and execute the procurement of raw materials
- Responsible for executing D365 & relevant forecasting systems
- Monitor and control inventory levels to meet company requirements while minimizing waste
- Ensure timely production output to meet sales demand, coordinating schedules as necessary
- Communicate with forwarders and the customs department regarding imported shipments, addressing issues such as import tax, sales tax, and HS Code concerns

- Collaborate with third-party warehouses for parts delivery and ensure proper stock conditions

Job Requirements

- At least 5 years of experience in supply chain planning, procurement, or logistics, with a focus on manufacturing or automotive industries
- Experience in coordinating with customs, managing inventory, and handling import/export processes
- Ability to work in a fast-paced environment and manage multiple tasks simultaneously
- Experience in leadership role

Company Description