



## PR/157219 | Senior Sales Executive

### Job Information

**Recruiter**[JAC Recruitment Malaysia](#)**Job ID**

1540734

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

June 3rd, 2025 23:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

Our client is an established MNC with mainly export business in steel and metal.

#### MAIN RESPONSIBILITIES

- Location: Johor Bahru town area
- Set monthly shipment schedule and make sure monthly shipment target achievement.
- Prepare shipping order as customer request considering delivery schedule, inventory status, production schedule.
- Check the all shipping-related documents; Invoice, packing list, BL, D/O, coil list, container load list, cert to prevent mistake.
- Monitor overdue invoices to ensure the collection of the payments
- Manage and grow existing customers.

- Set-up each individual customer target by monthly basic on own forecast of market trend
- Attend to customers complaints.

#### **KEY RESPONSIBILITIES**

- Min Diploma in Business Studies or its equivalent.
- 5 years experience in sales and marketing, preferably with experience in export sales.
- Good communication skills in English.

Interested applicants are welcome to apply.

---

#### Company Description