



## PR/116813 | Recruiter

### Job Information

**Recruiter**[JAC Recruitment Thailand](#)**Job ID**

1540655

**Industry**

Logistics, Storage

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

June 4th, 2025 08:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

Work Place: Samut Prakan

Work Day : Mon - Sat (Working twice a month on Sat)

#### Job Description:

- Source candidates using a variety of search methods to build a robust candidate pipeline
- Develop and implement effective recruiting strategies to attract a diverse pool of qualified and capable talent for the organization.
- Collaborate with hiring managers to identify job requirements and draft detailed job descriptions.
- Screen resumes and applications and conduct initial phone screenings to create a shortlist of qualified candidates.

- Schedule and coordinate interviews with hiring managers and other stakeholders.
- Keep abreast of trends and innovative recruiting techniques to be competitive in latest recruitment practices.
- Manage onboarding and new hire process

Qualification:

- Bachelor's degree in human resources, Business Administration, or related field
- 6-7 years+ of recruiting experience preferred
- Good in both English and Thai
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint)

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Company Description