



PR/095234 | Corporate Planning Executive

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1540547

Industry

Retail

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

May 20th, 2025 12:19

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

JOB RESPONSIBILITIES

- Collecting and Analyzing Performance and Financial Data: Gather data from group companies and prepare reports and PowerPoint presentations for management.
- Forecasting and Budgeting: Develop monthly, quarterly, and annual forecasts and budgets, monitor and analyze reports.
- Conducting Reviews: Identify the organization's strengths, weaknesses, and opportunities, and suggest efficiency improvement measures.
- Developing and Implementing Action Plans: Collaborate with each department and group companies to create and execute action plans to achieve business objectives.
- Strategic Support for New Projects: Support projects that align with the organization's strategy and values.
- Monitoring Business Initiatives: Monitor the planning and execution of initiatives across all functional departments and provide support.
- Compliance and Risk Management: Ensure compliance with laws and policies, and oversee risk management.
- Conducting Internal Audits: Develop, coordinate, and supervise procedures to detect and monitor fraudulent activities or violations.
- Promoting Compliance Programs: Collaborate with stakeholders to promote compliance and risk management programs.

JOB REQUIREMENTS

- Experience: More than 3 years of relevant work experience (experience in the FMCG industry is preferred).
- Research and Analysis: Passion and aptitude for research, data analysis, and problem-solving.
- Basic Accounting Knowledge: Basic accounting knowledge and general understanding of manufacturing (e.g., product cost, gross profit).
- Thinking and Management Skills: Strong analytical thinking and management skills.
- Interpersonal and Communication Skills: Excellent interpersonal skills, communication abilities, and presentation skills.
- Microsoft Office Skills: Proficient in Word, Excel, and PowerPoint.
- Business-level English: Required for internal and external communications.

Daniel

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JAC Recruitment Pte Ltd (90C3026)

Company Description