



PR/117257 | Chinese Speaking Officer

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1540410

Industry

Logistics, Storage

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

June 4th, 2025 11:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position: Chinese Speaking Officer

Salary: 25,000 – 40,000 THB/Month

Location: Lat Lum Kaeo, Pathum Thani

Responsibilities:

- Manage and ensure sufficient vehicle dispatch at the origin based on daily workload.
- Control transportation quality from origin to destination.
- Manage and analyze costs related to fuel, maintenance, and others.
- Coordinate with current and new suppliers, including contract negotiation.
- Prepare daily and monthly reports.
- Analyze and resolve employee work issues and find ways to improve work quality.
- Assist in internal organizational communication.

Qualifications:

- Fresh graduates are welcome to apply
- Bachelor's degree or higher.
- Good listening, speaking, reading, and writing skills in Chinese (HSK Level 4 or above).
- High tolerance for pressure and ability to work well under pressure.
- Good management and communication skills.
- Good teamwork skills

Company Description