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Thailand

PR/116635 | Legal & Compliance Manager

Job Information

Recruiter[JAC Recruitment Thailand](#)**Job ID**

1540333

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

May 20th, 2025 12:15

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

OVERVIEW

The Company is seeking for an experienced candidate to join as

Legal & Compliance Manager (workplace around BTS Promphong, Bangkok)

Position: Legal & Compliance Manager

Location: BTS Promphong, Bangkok

Business: Auto Leasing

Working hour: Monday – Friday, 8.30 AM – 17.30 PM

JOB RESPONSIBILITIES

- Handle overall task for Legal & Compliance and manage team.
- Plan and propose compliance program, lead execution of compliance program and manage progress of the action plan.
- Lead project related to change of regulations or new law enforcement and provide adequate opinion as legal expert.
- Conduct gap analysis upon new changes and propose necessary adjustment on the business operation and internal policy changes from legal point of view.
- Establish or revise internal policies and regulations to enhance compliance with relevant laws.
- Manage Legal & Compliance risk, propose for solution as legal expert and provide legal advice.
- Monitoring business practice and transactions from legal and compliance, prevent non-compliance, corruption, and internal fraud with coordination with Internal Control Department, monitor team run workflow.
- Plan compliance training program and lead execution of the training program. Manage progress and report the result to the managements.
- Reviewing or creating legal documents, providing legal opinion on requested subjects, or any legal registration issues.
- Arrange and chair the meeting for Compliance Committee and report legal and compliance issues in the meeting. Participate in other Meeting and Committee to report legal & compliance issue or to provide legal opinion.
- Other tasks assigned by Manager.

JOB REQUIREMENTS

- This position, total salary range around 90,000 – 120,000 THB
- Experience over 16 years in Legal, Compliance
- Experience to work in leasing, bank, finance business will be advantage.
- Graduate in institution of education level, bachelor's degree or higher in Laws.
- Able to work under pressure and different culture.
- Ability to communicate in English with foreign boss.
- English level in professional level.
- Ability to use English in reviewing legal document and consulting.
- Able to use computer literacy in MS Office, Excel
- Able to travel to work around BTS Promphong, Bangkok

Company Description