



JAC Recruitment

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Thailand

## PR/116188 | General Manager - Travel Agency

## Job Information

**Recruiter**

JAC Recruitment Thailand

**Job ID**

1540258

**Industry**

Tourism

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

May 20th, 2025 12:12

## General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

## Job Description

**Key Responsibilities:**

- **Leadership and Management:** Lead and manage the team, fostering a positive and productive work environment.
- **Business Development:** Identify and pursue new business opportunities to expand the agency's client base and market presence.
- **Financial Management:** Oversee budgeting, financial planning, and cost control to ensure profitability.
- **Customer Service:** Ensure exceptional customer service standards are maintained, addressing any issues or complaints promptly.
- **Marketing and Sales:** Develop and implement marketing strategies to promote the agency's services and attract new clients.
- **Operations Management:** Streamline operations to improve efficiency and service delivery.

- **Compliance:** Ensure compliance with industry regulations and company policies.
- **Reporting:** Prepare and present regular reports on business performance to senior management.

**Qualifications:**

- Bachelor's degree in Business Administration, Hospitality, Tourism, or a related field.
- Proven experience in a managerial role within the travel industry.
- Strong leadership and team management skills.
- Excellent communication skill in Thai and English.
- Strategic thinking and problem-solving abilities.
- Proficiency in financial management and budgeting.
- Knowledge of travel industry trends and regulations.

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**Company Description**