



## PR/115995 | HR Section Manager

### Job Information

**Recruiter**
[JAC Recruitment Thailand](#)
**Job ID**

1540237

**Industry**

Automobile and Parts

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

June 18th, 2025 05:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**HR Section Manager (manufacturing)**

Location: Ayutthaya (Bang pa-in)

**Position Overview:** The HR Section Manager is responsible for overseeing the HR operations within a specific section of the organization. This role involves managing HR staff, implementing HR policies, and ensuring compliance with labor laws. The HR Section Manager works closely with senior management to align HR strategies with business objectives.

**Key Responsibilities:**

- **HR Strategy Implementation:** Develop and implement HR strategies and initiatives aligned with the overall business strategy.
- **Employee Relations:** Bridge management and employee relations by addressing demands, grievances, or other issues.
- **Recruitment and Selection:** Manage the recruitment and selection process to ensure the organization attracts and hires the best talent.
- **Performance Management:** Oversee and manage a performance appraisal system that drives high performance.
- **Training and Development:** Assess training needs and apply and monitor training programs.
- **Compliance:** Ensure compliance with labor laws and regulations.
- **HR Policies:** Develop and monitor overall HR strategies, systems, tactics, and procedures across the organization.

- **Work Environment:** Nurture a positive working environment and promote corporate values.

**Qualifications:**

- **Education:** Bachelor's degree in Human Resources, Business Administration, or related field.
- **Experience:** Proven working experience as an HR Manager or other HR Executive.
- **Skills:** Excellent communication and interpersonal skills, strong organizational and leadership skills, and thorough knowledge of labor legislation.
- **Language skills:** Fluent in Thai and good command in English (written, spoken).
- Able to work on 1 Saturday of each month.

**Preferred Attributes:**

- Ability to work in a fast-paced environment.
- Strong problem-solving skills.
- Experienced in managing large scale of business (over 500 employees), union labor negotiation is a plus.

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**Company Description**