



JAC Recruitment

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Thailand

## PR/114955 | BOI Assistant Manager

## Job Information

**Recruiter**

JAC Recruitment Thailand

**Job ID**

1540189

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

July 2nd, 2025 13:00

## General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

## Job Description

**Job Highlight**

1. Experienced in trading company is a plus.
2. Experienced in Assistant Manager level is a must.
3. Workplace around MRT Sukhumvit/ BTS Asoke.

**Position:** BOI Assistant Manager**Business Type:** Trading Import-Export [Electronic Component]**Working Hour:** Monday-Friday 08:30 – 17:30**Location:** MRT Sukhumvit/ BTS Asoke**Job Description:**

- General operations related to BOI
- Oversee day-to-day operations related to BOI and customs and provide sufficient support to the team.

- Supervise and ensure compliance with BOI and customs.
- Supervision, management and support for import/export related operations.
- Communicate the latest information on BOI/customs regulations to relevant departments.
- HTS classification, etc.

**Qualification:**

- Salary around 50,000 - 90,000 THB.
- More than 8 years of experience in BOI and import/export related operations
- Business level English proficiency (internal emails, systems, and documents will be in English)

Please submit your most recent English CV by clicking “APPLY” Contact person Saisawad (Fah)

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**Company Description**