



JAC Recruitment

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India



PR/109321 | IT Sr. Executive

Job Information

Recruiter[JAC Recruitment India](#)**Job ID**

1539113

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

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General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

JD

- Respond to IT issues; hardware maintenance, software, networking, etc.
- Install and configure software and hardware
- Set up accounts and workstations
- Monitor performance and maintain systems according to requirements
- Troubleshoot issues and outages
- Upgrade systems with new releases and models
- Develop expertise to train staff on new technologies
- Ensure security through access controls, backups and firewalls
- Build an internal wiki with technical documentation, manuals and IT policies

Company Description