



経理/Accountant  Exclusive job

**Flex Time / Hybrid work / International**

## Job Information

### Recruiter

Advisory Group K.K.

### Job ID

1538917

### Industry

Other (Banking and Financial Services)

### Company Type

Small/Medium Company (300 employees or less) - International Company

### Job Type

Permanent Full-time

### Location

Tokyo - 23 Wards

### Salary

7 million yen ~ 9 million yen

### Salary Bonuses

Bonuses included in indicated salary.

### Refreshed

July 4th, 2025 10:01

## General Requirements

### Minimum Experience Level

Over 3 years

### Career Level

Mid Career

### Minimum English Level

Business Level

### Minimum Japanese Level

Native

### Minimum Education Level

Bachelor's Degree

### Visa Status

Permission to work in Japan required

## Job Description

- Oversee the timely and accurate completion of IFRS-based financial reporting, including statutory closings, annual reports, regulatory submissions, and tax filings across global entities.
- Prepare journal entries, perform account reconciliations, and manage intercompany transactions within the affiliated group.
- Support monthly close processes
- Maintain thorough documentation of accounting policies, procedures, and workflows for internal and audit compliance.

- Ensure proper archiving of financial records in line with statutory and audit requirements.
  - Contribute to the development and refinement of global accounting standards and operational workflows.
  - Assist in implementing global finance policies and process improvements across the organization.
  - Liaise with external and internal stakeholders including auditors, tax authorities, and business units.
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### Required Skills

- Solid understanding of local GAAP, IAS/IFRS, tax regulations, and other applicable financial and reporting standards.
  - Strong problem-solving skills
  - Proficient in Microsoft Excel and PowerPoint.
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