



PR/158982 | Project Manager

Job Information

Recruiter[JAC Recruitment Malaysia](#)**Job ID**

1538632

Industry

Electronics, Semiconductor

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

May 6th, 2025 10:48

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

A Singapore-based company specializing in manufacturing and repairing engineering and scientific instruments is seeking a Project Manager to lead overseas production transfer projects. This role requires strong organizational skills, cross-functional coordination, and global project execution expertise to ensure seamless production transitions and on-time delivery.

Key Responsibilities

- Oversee the end-to-end planning of overseas production transfer projects, defining milestones, schedules, and delivery standards.
- Organize and lead project kick-off meetings, clarifying roles, objectives, and expectations across all teams.
- Act as the primary liaison between internal departments—R&D, engineering, production, procurement, quality, sales, and PMC—to ensure timely execution of processes.
- Monitor and optimize project execution efficiency, driving improvements for seamless overseas production transitions.

- Maintain regular communication with stakeholders, ensuring alignment on project goals, scope, and responsibilities.
- Conduct risk assessments, proactively identifying and mitigating potential delays or challenges.

Key Requirements

- Bachelor's degree or higher in Electrical Engineering, Mechanical Engineering, Mechatronics, Project Management, or related fields.
- Minimum 3 years of project management experience, preferably within the manufacturing industry.
- Strong proficiency in project management tools and the ability to develop and execute project plans independently.
- Excellent cross-cultural communication skills, capable of managing global teams and fostering collaboration across diverse backgrounds.
- Customer-focused approach, with the ability to maintain strong relationships with overseas clients, understand their needs, and provide effective responses.
- Strong analytical and problem-solving skills, with a continuous improvement mindset.
- Proactive work ethic, capable of managing multiple projects efficiently with attention to detail and risk awareness.

Benefit

- Global exposure and the opportunity to work with industry-leading professionals.
- Career growth within a pioneering team in manufacturing and repairing engineering and scientific instruments.

Company Description