



JAC Recruitment

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USA



PR/086554 | Senior Portfolio Manager

Job Information

Recruiter[JAC Recruitment USA](#)**Job ID**

1537824

Industry

Real Estate Brokerage, Management

Job Type

Permanent Full-time

Location

United States

Salary

Negotiable, based on experience

Refreshed

May 1st, 2025 20:03

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

POSITION SUMMARY

Our client is seeking a highly skilled Property Asset Manager to optimize and manage the performance of their real estate portfolio. This role requires financial acumen, strategic planning, and expertise in property management.

RESPONSIBILITIES

- Develop and implement asset management strategies to maximize property value and NOI.
- Monitor market trends and conduct financial analysis to support existing and new investment decisions.
- Making and reviewing cash flow and financial models of potential investment properties.
- Oversee leasing activities, tenant relationships, and contract negotiations with Asset management and Property management companies.

- Coordinate with asset management and property management teams to ensure optimal operations and maintenance.
- Business trip around US cities to see on site inspections for our real estate portfolio and have meetings with AM, PM companies and various business partners.
- Prepare financial reports, budgets, and performance analyses.
- Identify opportunities for property improvements, renovations, and repositioning.
- Manage risk assessments and ensure compliance with regulations and company policies.
- Collaborate with investors, lenders, and other stakeholders to align business goals and enhance portfolio performance.
- Report to Japanese VPs (1st appraiser) and US Country Head (2nd appraiser).

REQUIREMENTS

- Bachelor's degree in real estate, Finance, Business Administration, or related field.
- Minimum 5 years of experience in property asset management, particularly in managing multi-family apartments and other assets.
- Highly skilled in market research and strong relationships with various sources.
- Strong analytical, financial modeling, and problem-solving skills.
- Excellent negotiation and communication abilities.
- Proficiency in property management software and financial reporting tools.
- Knowledge of local real estate laws, regulations, and market dynamics.
- Ability to manage multiple properties and work collaboratively with various teams.
- Communication abilities to report business status of investment properties timely and accurately to Japanese VPs and US Country Head.

PREFERRED REQUIREMENTS

- Certification in real estate or property management (e.g., CPM, CCIM, RICS).
- Experience with commercial, residential, or mixed-use properties.
- Strong network within the real estate industry.

TITLE Vice President or Senior Portfolio Manager

SALARY USD150,000-180,000

LOCATION El Segundo, CA

WORKSTYLE On site

#LI-JACUS #LI-US #countryUS

Company Description