



内部統制、コンプライアンス

外資系医療機器での募集です。 内部統制・SOX・コンプライアンスのご経験のある...

Job Information

Recruiter

JAC Recruitment Co., Ltd.

Hiring Company

外資系医療機器

Job ID

1537633

Industry

Medical Device

Company Type

International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

6 million yen ~ 9 million yen

Work Hours

09:00 ~ 17:30

Holidays

【有給休暇】有給休暇は試用期間満了後から付与されます 入社7ヶ月目には最低10日以上 【休日】完全週休二日制 土 日 祝日 夏...

Refreshed

June 12th, 2025 05:00

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

【求人No NJB2295916】

Interactions

- Review HCP interaction requests/submissions to ensure compliance with global policy and local regulations
- Identify non compliance issues and resolve them with internal customers
- Monitor requests in the compliance tool for timely processing and closure
- Ensure all required documentation is entered before closing interaction files in the compliance tool

- ・ Provide guidance on using the compliance tool to key internal customers
- ・ Prepare interaction dashboards and present statistics to senior leaders
- ・ Conduct data analysis reviews to identify risks and non compliance and present findings to senior leaders
- ・ Provide regular training to internal customers
- ・ Drive continuous process improvements and automation

■Internal Controls

- ・ Standardize internal control processes enhance documentation and testing procedures
- ・ Facilitate documentation of controls over processes executed by Shared Service Centers (SSC)
- ・ Coordinate with SSC teams to gain understanding of control decisions
- ・ Identify pain points in control design and execution design effective solutions
- ・ Assist in communication with the organization and external auditors regarding the compliance approach

Required Skills

英語ビジネスレベル
担当業務経験3～5年

Company Description

ご紹介時にご案内いたします