

**MichaelPage**

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## Procurement Manager (Indirect Procurement)

### Indirect Procurement Manager - FMCG

#### Job Information

**Recruiter**

Michael Page

**Job ID**

1537292

**Division**

Procurement Manager - FMCG

**Industry**

Chemical, Raw Materials

**Company Type**

Small/Medium Company (300 employees or less) - International Company

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

10 million yen ~ 13 million yen

**Work Hours**

Flex time in place, work from home available

**Refreshed**

April 30th, 2025 17:32

#### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

#### Job Description

We are seeking a dedicated Procurement Manager to oversee the purchasing of indirect materials within the fast-moving consumer goods (FMCG) industry. This role requires a strategic thinker with a focus on improving efficiency and reducing costs.

#### Client Details

Our client is a large organization in the FMCG industry known for its innovation and commitment to quality. With a global reach, they have a diverse and inclusive culture that values every employee's contribution towards achieving their goals.

### Description

- Develop and implement procurement strategies for indirect materials and services.
- Negotiate with suppliers to ensure quality, timeliness, and cost-effectiveness of purchases.
- Manage supplier relationships and maintain a supplier database.
- Collaborate with internal departments to forecast demand and manage inventory.
- Identify and mitigate any supply chain risks.
- Monitor market trends and make recommendations for procurement processes.
- Develop team skills through training and mentorship.
- Ensure compliance with company and industry regulations.

### Job Offer

- Benefits including DB+DC pension, full social insurance, and commute expenses.
- Work-life balance initiatives such as short-hours, less OT, etc.
- Opportunities for professional growth and language training.
- A positive and inclusive company culture with regular employee events and free drinks/snacks.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Francesco Pedrielli at +81368328644.

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### Required Skills

Requirements:

- Bachelor's degree or higher
- Proven experience in procurement and supply chain within the FMCG industry.
- Excellent negotiation and relationship management skills.
- An understanding of market dynamics and sound business judgement.
- Strong analytical skills and ability to work with financials.
- Excellent written and spoken English and Japanese language skills.

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