

**PR/117180 | Sea Freight Assistant Manager (Japanese Speaking - N1, N2, N3, N4)****Job Information****Recruiter**[JAC Recruitment Thailand](#)**Job ID**

1537265

**Industry**

Logistics, Storage

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

April 30th, 2025 16:22

**General Requirements****Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

**Job Description**

We provide the full service for various operations and additional services, such as freight forwarding, storage, packing, and import-export customs clearance.  
Fully equipped to meet your diverse needs.

**Job Title:** Sea Freight Assistant Manager (Japanese Speaking - N1, N2, N3, N4)**Business Type:** Freight Forwarding and Logistics Service**Location:** Rama 4, Bangkok**Job Type:** Full-Time, Monday-Friday 08:30-17:30 hrs.**Responsibilities:**

- Rate Negotiation: Check and negotiate ocean freight rates with shipping lines and freight forwarders.
- Revenue Management: Aim to increase revenue and profit for the ocean freight business by managing both new and existing clients.
- Documentation Control: Oversee the issuance of documents such as HAWB/MAWB, HBL, billing invoices, and cost sheets.
- Cost Management: Control the costs and profits of the ocean freight department.
- Customer Relations: Establish and maintain good relationships with customers, overseas agents, and respond to quotations and inquiries professionally.
- Operational Coordination: Interface with other departments to ensure timely and accurate service and pricing, ensuring customer satisfaction.
- Staff Management: Recruit, train, and manage staff to meet performance expectations and deliver exceptional customer service.
- Problem Solving: Address and resolve any issues that arise, including claims and NVOCC problems.
- Reporting: Prepare and present monthly sales reports and import/export analysis.
- Performance Evaluation: Review and evaluate shipping line performance to maximize efficiency and cost savings.

**Qualifications:**

- Bachelor's degree in business administration, logistics, or a related field.
- English: Intermediate, Japanese: at least N4
- 3-5 years of experience in shipping and logistics, with a strong background in freight forwarding
- Strong leadership and management skills.
- Excellent communication, negotiation, and interpersonal skills.
- Ability to analyze data, identify trends, and make informed decisions.
- Proficiency in Microsoft Office and CRM software.
- Strong customer focus and commitment to providing exceptional service.

**Working Conditions:**

- Days off: Saturday, Sunday
- Other Leaves:
  - Annual Leave: 6 days after working 1 year
- Other benefits:
  - Transportation actual reimbursement for business trip
  - Compensatory leave for working on weekends or holidays
  - Meal allowance: 500 THB/Month
  - Mobile phone, sim card provided
  - Social Security
  - Group Health Insurance: OPD, IPD, Accidental
  - Provident Fund: after probation
  - Annual salary adjustment: 3-5%
  - Bonus: depends on company revenue

- Annual Health Check-up

**Hiring Process:** 2 rounds of interview, 1st interview can be online, 2nd interview will be onsite

**How to Apply:** If you meet the qualifications and are excited about this opportunity, please submit your resume and a cover letter by click "APPLY" We look forward to hearing from you!

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Company Description