



JAC Recruitment

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Thailand

PR/117142 | Government Relations Coordinator (BOI)

Job Information

Recruiter[JAC Recruitment Thailand](#)**Job ID**

1537240

Industry

Chemical, Raw Materials

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

April 30th, 2025 16:22

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Location: Bangkok

Job Description:

- Analyze opportunities and develop strategies to maximize the benefits of the Board of Investment (BOI) for the company.
- Collect data and prepare reports to apply for investment promotion.
- Explain and provide information to government agencies for the approval and inspection of factories.
- Supervise compliance with investment promotion conditions, ensuring full adherence to relevant laws and regulations.
- Monitor new policies, measures, and laws related to investment promotion to identify opportunities and prepare strategies for the company.

Qualification:

- Bachelor's degree in business administration, Human Resources, or a related.
- Minimum of 3-5 years of experience in investment promotion, business strategy, or a related field.
- Familiarity with the Board of Investment (BOI) processes and regulations.
- Possess strong negotiation, communication, and cooperation skills field.
- Capable of filtering technical information, including related laws and regulations.
- Demonstrate systematic and logical thinking.

Company Description