



JAC Recruitment

We are recruitment specialists around the globe

Thailand

## PR/117135 | BOI SPECIALIST

## Job Information

**Recruiter**

JAC Recruitment Thailand

**Job ID**

1537235

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

April 30th, 2025 16:22

## General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

## Job Description

POSITION: BOI SPECIALIST

BUSINESS: AUTOMOTIVE MANUFACTURING

LOCATION: CHACHOENGSAO

SALARY: 40,000 – 60,000 THB

## Job Summary:

We are seeking a highly skilled BOI Specialist with a minimum of 5 years of experience in the automotive manufacturing industry. The ideal candidate will have extensive knowledge of BOI laws, customs regulations, and import-export processes. This role involves ensuring compliance with BOI regulations, optimizing import-export operations, and supporting the company's strategic goals.

## Key Responsibilities:

- **BOI Compliance:** Ensure compliance with all BOI regulations and requirements.
- **Import-Export Management:** Oversee and manage all import-export activities, including documentation, customs clearance, and logistics.
- **Regulatory Knowledge:** Stay updated on BOI laws, customs regulations, and any changes in policies.
- **Documentation:** Prepare and maintain all necessary documentation for BOI applications, renewals, and audits.
- **Coordination:** Coordinate with internal departments and external agencies to facilitate smooth import-export operations.
- **Problem Solving:** Address and resolve any issues related to BOI and customs processes.
- **Reporting:** Generate regular reports on BOI activities and compliance status.

Qualifications:

- Bachelor's degree in Logistics, Supply Chain Management or a related field.
- Minimum of 5 years of experience in BOI and import-export roles, preferably in the automotive manufacturing industry.
- In-depth knowledge of BOI laws, customs regulations, and import-export procedures.
- Strong analytical, organizational, and communication skills.
- High level of accuracy and attention to detail in documentation and compliance matters.
- Ability to work collaboratively with cross-functional teams.
- Excellent communication skills in English, both written and verbal.

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## Company Description