



## PR/116625 | Customer Relation (JLPTN1)

### Job Information

**Recruiter**
[JAC Recruitment Thailand](#)
**Job ID**

1537014

**Industry**

Business Consulting

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

April 30th, 2025 16:19

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**Job Title:** Customer Relation (JLPTN1)

**Business Type:** Hospitality and Tourism

**Location:** Bangkok, Thailand

**Job Type:** Full-Time, Monday – Friday (7AM – 4PM)

**Responsibilities:**

- Responsible for responding emails and phone calls for Japanese owners of the foreign timeshare resorts.
- Manage reservations and information of resorts, hotels, etc.

- Manage annual management fee payments and loan account information.
- Handle ownership information and points management.

**Qualifications:**

- Language:
  - English: Business Level
  - Japanese: minimum JLPTN1
- Team spirit and strong commitment to customer satisfaction.
- An ability to provide cheerful and pleasant service.
- Minimum 3 years of experience in Hospitality, Tourism, Customer Service or related field.

**Working Conditions:**

- **Working Hour:** 7:00AM - 4:00PM
- **Days-off:** Full two-day weekends (regularly on Saturday and Sunday). Special leave according to the company calendar.
- **Leaves / Holidays:** 10 days annual leave + 1 day Birthday leave
- **Salary:** Base 50K + Housing allowance 10K
- **Benefits:** Salary Increasement, Annual Bonus, Health Check-up, Health Insurance, Social Security, Provident Fund

**How to Apply:** If you meet the qualifications and are excited about this opportunity, please submit your resume and a cover letter by click "APPLY" We look forward to hearing from you!

---

**Company Description**